



Urban League  
of Greater Oklahoma City, Inc.

Empowering Communities  
Changing Lives

JOB TITLE: Grounds/Facility Maintenance Laborer  
DEPARTMENT: Urban Works  
REPORTS TO: Facility Manager  
SCHEDULE: Monday- Friday as needed  
PAY: \$20/hr for 12 hours per week  
EMAIL: Send your request for interview to: [chobbs@urbanleagueok.org](mailto:chobbs@urbanleagueok.org)

BASIC FUNCTION:

Job description: Grounds/Facility Maintenance Laborer

This position is responsible for general and unskilled labor for grounds cleaning and maintenance, construction and repair projects. The employee follows specified procedures in performing single or multi-task assignments, usually as a member of a crew. The worker receives close to moderate supervision from a supervisor or a lead worker. Typical duties include: removing litter and debris from landscaped areas, playgrounds and other public facilities; assisting in mowing, weeding, and trimming; assisting in planting, watering, maintaining grass, flowers, and shrubbery; assisting in installing, painting, and repairing playground equipment, tables and benches, signs, fences, small buildings, and other structures and equipment; assisting in general manual construction projects. Ability to travel/reliable transportation is required.